



Outer East Community Committee Plan 2016/17 Priorities and Actions, Engagement Framework and Ward Profiles

These documents make up the Outer East Community Plan 2016/17. The Priorities and Actions plan sets out the local priorities to tackle poverty and reduce inequalities, whilst delivering effective and efficient services, which meet the needs of the people in the area. The Engagement Framework details how we will consult with local people to ensure they have a say in the decisions that are taken about their area. The ward profiles contribute to the plan by providing key data on deprivation and demographics.

These local plans underpin the council's citywide ambition for a strong economy and a compassionate city and contribute to the council's breakthrough projects for 2016/17, and in particular:

- tackling domestic violence and abuse;
- making Leeds the best place to grown old in;
- strong communities benefitting from a strong city;
- more jobs, better jobs; and
- early intervention and reducing health inequalities.

Outer East Community Committee Priorities and Actions 2016/17

The table below outlines the community committee priorities and actions for 2016/17. This is what the Community Committee will do based on the Locality Integrated Working Design Principles and follows an outcome based accountability methodology. The Community Committee priorities will be reviewed annually.

RAG Rating: R - Red (no start/completion date confirmed); A - Amber (work in progress); G - Green (completed)

What will we do?	Lead Agencies	By when?	Progress	Impact	RAG
Support delivery of Christmas lights and switch on events in town and district centres	Festival light committees, parish councils, traders, Garforth Lions.	Nov/Dec 2016	 Funding allocated and teams agreed. Considering ideas to reduce need for funding from wellbeing 	Increased footfall for switch on. Town centres promoted through events that attract local people. Town and district centres focal points for communities	
Support traders' associations getting involved in leading rejuvenation of their neighbourhood centres.	Communities - SE Team Local business WY Police	Ongoing	Traders groups represented on Garforth & Swillington forum.	Improved vitality and viability of trading areas. Reduce turnover and number of empty units. Make town centres increasingly attractive	

Objective 1: Support work that helps town and district centres remain commercially active and vibrant

Ensure neighbourhood centres are safe and welcoming places to visit and work.	Communities Team Local business WY Police Locality Team LeedsWatch	Ongoing	Community Committee covers CCTV costs in four district centres	Visitors and traders feel safer. Centres more attractive to visit.	
Ensure neighbourhood centres are prioritised for cleaning following the events schedule.	Locality Team Events organisers Businesses Parish Councils	Morning after event(s)	 Clean ups take place after Christmas event(s) Partnership working developing between the Communities Team - SE / SLA and traders for increasing private sector responsibility and awareness. 	Cleaner and more attractive neighbourhood centres	
Objective 2: Provide oppor	tunities for people to get	jobs or learn i	new skills		
What will we do?	Lead Agencies	By when?	Progress	Impact	RAG
Thorpe Park owners continue to work with the community on job opportunities.	E&S (LCC) Communities Team - SE	Ongoing	 Consultation programme with Communities - SE Leeds and high schools started October 2014 Programmes being developed with local schools 	Schools engage in Thorpe Park opportunities.	

Work with partner agencies to promote apprenticeships across the area.	E&S (LCC) Apprenticeship Hub	Ongoing	 Apprenticeships promoted with clusters/job shops and on local outlets Apprenticeship opportunities forwarded to Learning Partnership officers to progress 	More young people taking up apprenticeships.	
 The re-launch of the South East Debt Forum Providing opportunities for organisations to network, share information, run targeted local campaigns, promote good sources of credit and publicise initiatives that support people into work and training. Promote good sources of credit and financial literacy information Reduce worklessness by promoting apprenticeships, training & jobs. 	Communities Team and Public Health	Ongoing	 An active Facebook page where local information is shared Feedback from our launch workshop that has been used to draft our aims and a rolling action log Involvement in the Joint Debt Forum Event in October Creation of a matrix of services which will be uploaded onto Facebook and regularly updated for accurate signposting Meeting with the Credit Union to look at how we can work together 	 Local organisations are more linked up and can signpost clients effectively and easily to other services. Local people will be more aware of good sources of credit and financial literacy information, so reducing debt. Reduction in worklessness by promoting apprenticeships, training & jobs. 	

			to become involved in sport and cu		
What will we do?	Lead Agencies	By when?	Progress	Impact	RAG
Support community based events.	Voluntary & community organisations	Throughout 2016/17	 Events to be supported include:. Cross Gates Christmas lights event Garforth Christmas Lights event Contribute funding towards Kippax event, Methley Lights event, Gt Preston tree and event, Allerton Bywater tree and event 	Increase in local people involved in community activities and improving community cohesion.	
Provide small grants for local community groups to provide sporting and cultural activities.	Communities Team - SE	Throughout 2016/17	 Applications for small grants being considered for projects in outer east. 2016/17 application round currently open 	Increase in local people involved in community activity and improving community cohesion.	
Provide assistance to groups to acquire alternative funding for projects e.g. via Mondegreen, Lottery, Veolia or cost cutting / fundraising techniques.	Communities Team – SE	Ongoing	 Promotion at community forums and various meetings to increase numbers of project applications in outer east Promote alternate funding sources 	Increased capacity of community groups.	

Addressing derelict / nuisance buildings and sites project	Asset Management & Regeneration (Derelict Property & Nuisance sites sub group)	Ongoing since Sept 2011	 LCC provided £500k fund to support project Priority sites in Outer East are Halton Moor Public House and Kippax Hermitage Several sites have now been resolved including The Whinmoor and The Squinting Cat pubs in Whinmoor and Barley Hill Road development in Garforth. All of these now have completed developments. Impact is to reduce nuisance sites and make best use of the space. 	
Provide £10k to tasking teams to address issues relating to community safety and the environment.	Tasking team members, Police, Locality Team, Communities Team - SE	From April 2015	 New allocation from 2016/17 wellbeing funding allocated to tasking teams Outer east has significantly contributed to developing the system for the whole of Leeds. Tasking group focus on local issues on crime and grime Safer communities and cleaner / greener environments Reduction in fear of crime. 	
Environmental sub-group to meet four times a year to monitor environmental services delegation and improve partner working.	Members / Communities Team - Team / sub group attendees	Quarterly	 Group has now developed a problem solving approach to achieve a more efficient working process bringing area direct benefits Group is developing a pilot project for social contracts between Localities and local groups to work together on litter removal which will save the Council money Cleaner / greener environment Better partnership working. Saving money for the Council 	

			 Group is rolling out the recommendations approved at the 2015 workshop on environmental partnerships. 		
Objective 5: Help support a <i>What will we do?</i>	strong network of comm	nunity groups <i>By when?</i>	that are able to contribute to improv <i>Progress</i>	ing the environment of their neighbourho	oods <i>RAG</i>
Provide skips for community clean-ups and 'in bloom' groups from a £5k budget	Communities Team - SE / community groups	Ongoing	 Budget allocated and orders progressing on an ad-hoc basis Completed community clean- ups to be promoted via Community Committee Facebook page Skips restricted to community clean-ups, in bloom work and galas 	Tidier neighbourhoods Community support Community work to improve areas	
Support In Bloom and environmental groups through funding both large and small grants.	Communities Team - SE Community groups Parks and Countryside Locality Team	Ongoing	 Grants progressing In bloom groups continuing to work in local areas A new Swarcliffe In Bloom group is being developed – instigated at Swarcliffe Gala 2015 and led by Housing 	Increase in local people involved in community activity, improving community cohesion. Improvements to the appearance of the area Safer and more attractive environment	

Objective 6: Residents in O	uter East are safe an <u>d fe</u>	el safe			
What will we do?	Lead Agencies	By when?	Progress	Impact	RAG
Neighbourhood Tasking Teams meet on six weekly basis to identify and address issues relating to crime and environmental issues.	Police Appropriate partners	Ongoing	 Police / Community Safety have devised initial scheme 	Safer communities Cleaner / greener environment	
Having taken over the responsibility for refilling the councillors blue grit bins, we introduced new bins at the request of councillors at sites over and above those identified by LCC Highways We will cover the refilling costs of these grit bins from the well-being budget	Highways	Oct – March each year	 All grit bins funded to maximum three re-fills per year. Survey of all grit bins to be undertaken as some are not being filled. Actioned at Environmental sub group 	Safer highways and footpaths for residents / shoppers / traders.	
Objective 7: Communities a	are empowered and enga	ged and get o	n well together		
What will we do?	Lead Agencies	By when?	Progress	Impact	RAG
Hold community forums in each ward to engage residents on local issues and priorities.	Communities Team - SE Partners, (Police, Youth Service, Locality Team, Housing, Parks & Countryside)	Quarterly	 Forum cycle for 2016/17 now underway Liaison between chairs and Communities - SE over items. 	Increased number of residents engaged and contributing towards local decision making. Involve forum attendees in Community Committee discussions.	
			Advertised on OE Community		

			Committee Facebook page, Twitter and via posters to schools, libraries, noticeboards etc		
Provide support to a variety of community galas and events.	Communities Team - SE / leaders	Ongoing	 Meetings held with many key agencies over alternate funding mechanisms. Some applications progressing through the well being budget. Festive Lights Committee for Garforth including Garforth Lions and Traders Association formed Festive Lights Committee up and running in Methley 	Increase in local people involved in community activities and improving community cohesion.	
Support delivery of neighbourhood plans to agreed levels	Planning / Communities Team - SE / Locality Team		 Assistance given to Kippax and Garforth Kippax have published priorities for consultation Presentation going to Whinmoor Forum 	Plan supported by local people and including priority areas / buildings for investment.	

Objective 8: Have an asset	base which is fit for purp	ose			
What will we do?	Lead Agencies	By when?	Progress	Impact	RAG
Ongoing review of operational asset base in Outer east	Asset Review Panel / Communities Team - SE / Asset and Property Management / Departments and Services	Ongoing	 Meetings held with Members and Asset officers in 2015. Review of assets will continue throughout 2016/17. 	Make best use of assets by ensuring appropriate services operate from community assets. Consider disposal/transfer of assets where necessary.	
Objective 9: Implement Pri	ority Actions in Neighbou	urhoods			
What will we do?	Lead Agencies	By when?	Progress	Impact	RAG
Community Committee will identify priority actions to be delivered in specific neighbourhoods	Various	Ongoing	This is an ongoing series of projects. One project is the development of the Swarcliffe Work Club by the LS14 trust	Addressing very specific issues in neighbourhoods. These can be work related, health related, community safety etc.	
Objective 10: Provide a ran	ge of activities for young	people acros	s the Outer East		
What will we do?	Lead Agencies	By when?	Progress	Impact	RAG
Establish a children's sub- group	Communities SE Children's Services	6 Sept 2015	Wards have been requested to nominate a member	Young people are engaged and have a say about activities in their area	

Provide a developing and varied range for young people from Youth Activities Fund.	Members / Communities Team - SE / Youth Service	Ongoing	 Increasing range of applications for funding Projects to be funded or part funded in 2016/17 include: Garforth Mini-Breeze Junior Golf at Temple Newsam Kippax Mini-Breeze Brigshaw Holiday Programme Garforth & Swillington Ward Holiday Programme Cross Gates & Whinmoor Ward Holiday Programme Kippax & Methley Ward Holiday Programme Kippax & Methley Ward Holiday Programme Temple Newsam Ward Holiday Programme Temple Newsam Ward Holiday Programme Herd Farm Activities in OE Wards Olympic Sports Camps for OE Wards LRF Sports Camps YCF Cricket Camps Leeds DEC - Global Gang In addition, contributions have gone through our small grants towards: Starlight Dance Academy, St Mary's Beavers/Scouts Storage Container, Garforth Brass equipment, Micklefield 	Young people engaged in positive activities Reduction in isolated young people. Increased community cohesion. Varied and very wide range of activities that support young people.
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			Scouts/Beavers Colony Start Up		
Make improvements to children's parks and playgrounds in outer east	Parks & Countryside	Ongoing	 Improvement in recent years to: Barley Hill, Garforth Naburm Approach, Whinmoor Swillington Welfare Brigshaw, Allerton Bywater Glencoe, Gt Preston 	Children are active. Good quality facilities provided.	
Objective 11: Residents in	Outer East are active and	l healthy			
What will we do?	Lead Agencies	By when?	Progress	Impact	RAG
Support older peoples groups and healthy living groups	Communities Team – SE. Swarcliffe Good Neighbours Scheme. Cross Gates & District Good Neighbours Scheme CIC. Garforth Neighbourhood Elders Team. HOPE.	Ongoing	Support networks through older persons sub group	More activities taking place More people involved in day trips and luncheon clubs Reducing isolation	

Objective 12: Vulnerable m	Objective 12: Vulnerable members of the community are able to live independently at home for longer					
What will we do?	Lead Agencies	By when?	Progress	Impact	RAG	
Hold an annual event to celebrate the contribution older people make to our communities	Communities Team - SE	October 2016	 Application being submitted to the OE CC for £5,000 to support the week-long event Schedule of events: Mon 26 Sept – Gt Preston Tues 27 Sept – Swarcliffe Weds 28 Sept – Cross Gates Thurs 29 Sept - Halton Fri 30 Sept – Garforth Additional well-being funded event arranged by HOPE on 29 Sept 	Reduce isolation of elderly residents and contribute towards elderly people living independently. Help and advice also available from service providers		
Support luncheon clubs for elderly through funding for a dedicated worker to support luncheon clubs.	Garforth NET Communities Team - SE	Ongoing	 Co-ordinator in post and projects progressing Three new clubs established in 2015/16 	Support network strengthened to reduce isolation of elderly residents		
Service and support the older persons sub group	Communities Team - SE Partners	Ongoing	 Group to discuss projects that support older people and implement project work. Group is the driver for Older Persons Event Week 	Reducing isolation of elderly Priority focus of group on fuel poverty and vulnerable elderly.		

Provide wellbeing pack to elderly and vulnerable residents living in Outer East.	Communities Team - SE Housing Leeds HOPE, Garforth NET, Cross Gates Good Neighbours, Swarcliffe Good Neighbours		•	New offer in spring 2015 and repeat previous year success of 1400 packs distributed through the older persons networks. (Including Methley via Rothwell Live at Home Scheme)	As well as providing practical support to the elderly this project has promoted the issue of avoiding fuel poverty and provided support and assistance to elderly residents.	
Food banks in outer east	Garforth NET Brigshaw Trust	January 2016	•	Foodbanks established in Garforth (for older people) and Allerton Bywater (for families)	Provide support to families struggling with welfare changes	
Support Garforth NET with funding to address social isolation amongst the elderly	Garforth NET	July 2016	•	External funding obtained by NET to address social isolation – match funded with well-being revenue over two years Well Being funds will cover cost of activities to address social isolation	Reduce the hard core 30% of older people socially isolated.	

The Community Engagement Framework 2016/17

The engagement framework details events and projects funded and supported by the Outer East Community Committee. These engagement activities present opportunities to raise awareness of the work of the Community Committee in the locality. It also encourages a new style of collaborative working with residents, services and partners and offers an opportunity for the Outer East Community Committee to focus on a number of activities to engage residents in shaping services to meet the needs of the locality.

PROJECT NAME	DATE	OBJECTIVES AND OUTCOMES	WARD(S)
Community Committee themed Workshops: Ageing Well Public transport	June 2016 6 September 2016	 The Community Committee aims to revolutionise how people can influence the priorities and delivery of important services. The workshops provide an opportunity for service providers and local residents to influence and shape service delivery with a view to driving up service standards and holding service providers accountable at a local level. Outcomes include: Decisions made by the Outer East Community Committee will be better informed by the views of local people Local people will better understand how to get involved and influence local decisions It will be easier to use local people's views to hold services accountable in Outer east 	Cross Gates & Whinmoor Garforth & Swillington Kippax & Methley Temple Newsam
Young person's event (pilot)	27 October 2016	An opportunity to engage with children and young people in the Temple Newsam ward during October half term	Temple Newsam

PROJECT NAME	DATE	OBJECTIVES AND OUTCOMES	WARD(S)
Older People Events Week	tbc 2016	 Following the recent appointment of the new chair of the Older Person's Sub-Group, the offer for older person's week is under review. Communities' team is liaising with the neighbourhood networks to determine what activities are already planned so that we can add value rather than replicate. The networks have also expressed an interest in using the funding to engage with older people they have not previously engaged with and to develop practical initiatives, such as winter warmth packs, to target socially isolated older people. Leeds City Council as a whole delivers a wide range of events in support of international day of older people on or around 1 October to celebrate the achievements and contributions that older people make to our society and the economy. 	Cross Gates & Whinmoor Garforth & Swillington Kippax & Methley Temple Newsam
Outer east celebration events: To date in 2016, the Community Co	mmittee has supported	or has committed to support the following:	
Cross Gates Christmas lights switch-on	17 November 2016	6th annual event takes place in 2016, providing a showcase of local talent in the neighbourhood. Community spirit lifted during the winter months	Cross Gates & Whinmoor
Garforth Christmas lights switch-on and Christmas market	26 November 2016	Providing a showcase of local talent in the neighbourhood and bringing some festive cheer to the town, it also acts as a fundraiser for the Garforth & District Lions	Garforth & Swillington
Kippax Christmas lights switch-on	24 November 2016	Providing a showcase of local talent in the neighbourhood and bringing some festive cheer to the town, arranged by Kippax Parish Council, with a funding contribution towards the event from the Community Committee	Kippax & Methley

PROJECT NAME	DATE	OBJECTIVES AND OUTCOMES	WARD(S)
 Methley Christmas lights switch-on 	2 November 2016	Providing a showcase of local talent in the neighbourhood and bringing some festive cheer to the town, arranged by Methley Christmas Lights Committee, with a funding contribution towards the event from the Community Committee	Kippax & Methley
Garforth Gala	26 June 2016	Long standing family funday on Glebelands field in Garforth. The Community Committee contributed funding to the event	Garforth & Swillington
MethleyFest 2016	28 Aug 2016	Bi-annual family funday festival which began in 2012. A large event cementing good community cohesion in the outlying villages of the Kippax & Methley ward, and further afield. The Community Committee and contributing funding towards the event.	Kippax & Methley
Mini Breeze events Saturday 23 July - Kippax Fun Day, Kippax Common Monday 8 August - Garforth Academy (the best attended miniBreeze event to date, said the Breeze Team)		 Funded by Youth Activity Fund grants, these are a day of inflatable fun activities for children and young people over the summer holidays also providing an opportunity to consult young people about what activities they would like to see funded through the Youth Activities Fund in the future. Outcomes include: Young people consulted about what activities they would like to see in their area giving them voice and influence More young people engaged in positive activities Reduction in isolated young people Varied and wide range of activities that support children and young people 	Garforth & Swillington Kippax & Methley
Forums	See schedule >	Forum Q1 Q2 Q3 Q4 12 Oct 2016 20 Jan 2017 28 Mar 2017	Cross Gates &

PROJECT NAME	DATE	OBJECTIVES AND OUTCOMES				WARD(S)	
Forums are held in all four outer		Cross Gates	22 June 2016				Whinmoor Garforth & Swillington
east wards and are chaired by a ward member from the respective		Swarcliffe	On hold	On hold	On hold	On hold	Kippax & Methley Temple Newsam
ward.		Whinmoor	21 July 2016	18 Oct 2016	10 Jan 2017	29 Mar 2017	
In recent years the forums have incorporated PACT meetings. These were originally called Police & Communities Together, later to become Partners & Communities Together. In 2016/17 the plan is to have either all or part of forums themed to reflect the priority themes of the Community Committees. Therefore the October cycle of forums will have an Employment & Skills theme and the January cycle will have a Health & Well		Halton Moor & East Osmondthorpe	Tues 12 July 2016	Tues 4 Oct 2016	Tues 17 Jan 2017	Tues 18 Apr 2017	
		Halton	Thurs 28 July 2016	Thurs 13 Oct 2016	Thurs 26 Jan 2017	Thurs 13 Apr 2017	
		Garforth & Swillington	Thurs 26 May 2016	Thurs 18 Aug 2016	Thurs 10 Nov 2016	Thurs 2 Feb 2017	
		Kippax & Methley	-	Weds 14 Sept 2016	-	Weds 15 Mar 2017	
Being theme. The Forums are also being advertised and promoted through social media, newsletters and posters in the respective neighbourhoods.		To hold meeting Residents get a neighbourhood projects.	chance to spea	ak to councille			
Social Media	Ongoing	Since 11 Aug 20	014, the profile	of the Outer	East Communi	ty Committee	Cross Gates &

PROJECT NAME	DATE	OBJECTIVES AND OUTCOMES	WARD(S)
Facebook: LccOuterEast		has been raised through the use of social media (Facebook/Twitter). This provides a forum for issues to be raised and presents opportunities to further develop the community engagement function.	Whinmoor Garforth & Swillington Kippax & Methley Temple Newsam
Twitter: @_YourCommunity		Since its launch, the Outer East Facebook page has continued to be the most popular of the 10 Community Committee pages. Aug 2014 = 0 likes Aug 2015 = 626 likes Aug 2016 = 1,280 likes	
		Total Page Likes as of Today: 1,290	
		1.3K	
		100 Sept Oct Nov Dec Feb Mar Apr May Jun Jul Aug Sept Oct Nov Dec Feb Mar Apr May Jun Jul Aug 2014 2015 2016	
		Approved small grants, large grants, Youth Activity Fund grants and community skips / clean-ups are promoted, along with other good work instigated by the Community Committee.	
		 Outcomes include: The profile of Outer East Community Committee is raised Local residents are engaged with the Committee / Council 	